

## **ZURICH MUNICIPAL – HEALTH & SAFETY REVIEW**

### **Product Summary**

#### **Background**

All organisations have a legal responsibility to manage their health and safety risks and ensure the safety, health and welfare of their employees and all others who may be affected by their activities.

Accidents in the workplace are still a major cause for concern and physical injury, damage to equipment, plant or premises can cause significant losses, which may involve high financial costs in civil claims, poor morale and prosecution by the Health and Safety Executive (HSE).

#### **Summary**

We will review your organisation's corporate health and safety policy and associated documentation, and departmental procedures and documentation where appropriate. We will arrange interviews with senior and relevant managers, staff and key personnel (for example, Health and Safety Advisers). The review will help your organisation to identify what needs to be done to improve its health and safety management.

#### **Objectives**

The report will cover:

- Health and safety policy and documentation
- Attitudes to health and safety
- Risk assessment arrangements
- Training
- Health and safety committee arrangements/consultation
- Safety controls, inspection and monitoring
- Accident/incident reporting, recording and investigation
- Emergency procedures
- Action planning and prioritising.

#### **Features**

- Provision of a written report addressing the areas outlined above with supporting recommendations and guidance specific to the organisation
- The option for a presentation of the report to key representatives within the organisation to review and discuss recommendations in more detail
- A follow-up session can be arranged to analyse the progress made, usually six to twelve months after the review
- The product stands alone but can be conducted in conjunction with other health and safety training products, eg Health and Safety Awareness for Managers or Employees, Risk Assessment Training and other specific health and safety topics.

#### **Benefits**

- Provides independent advice on good practice and fulfilling obligations as a responsible employer
- Identifies priorities
- Assists in implementing effective solutions
- Reduces potential public liability
- Complies with current legislation and HSE guidance
- Demonstrates commitment to managing health and safety risks.

**Duration**

Three to five days.

**Provider**

A fully trained and experienced Zurich Risk Management Consultant.

**Format**

Interviews with key personnel and a review of health and safety policies and all other relevant procedures and documentation.